



**City of Kenora**  
**Committee of the Whole**  
**Minutes**  
**Tuesday, September 11, 2018**  
**9:00 a.m.**  
**City Hall Council Chambers**

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**Present:** Mayor David Canfield  
Councillor Mort Goss  
Councillor Ron Lunny  
Councillor Rory McMillan  
Councillor Dan Reynard  
Councillor Sharon Smith

**Staff:** Karen Brown, CAO, Heather Kasprick, City Clerk, Jeff Hawley, Manager of Operations & Infrastructure

**A. Public Information Notices**

**As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its September 25, 2018 meeting:-**

- Council will appoint MNP LLP as the Municipal Auditors for a 5 year period
  - Council will establish the December 2018 meeting dates

**B. Declaration of Pecuniary Interest & the General Nature Thereof**

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

There were none declared.

**C. Confirmation of Previous Committee Minutes**

**Resolution #1 - Moved by Councillor R. Lunny, Seconded by R. McMillan & Carried:**  
That the Minutes from the last regular Committee of the Whole Meeting held August 7, 2018 and Special Committee of the Whole Meeting held August 7, 2018 be confirmed as written and filed.

**D. Deputations/Presentations**

**None**

**E. Reports:**

**1. Finance & Administration**

## **1.1 July 2018 Financial Statements**

### **Recommendation:**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at July 31, 2018.

**Discussion:** It was questioned how Provincial Offences is reported. POA recording is done quarterly and usually the first quarter is late in reporting. Finance will be doing the quarterly updates this week for the second quarter. The first quarter is often late as sometimes Finance is late in receiving. Treasurer Charlotte Edie has reviewed and it appears that revenue is up from last year.

Parking revenue is down year over year and it was questioned why the metered parking is so low. The mall revenue is down and it was indicated that it has not been recorded yet.

Council questioned the line painting contract. Manager Jeff Hawley explained that the company that was hired based on the lowest bid through the RFP process was not meeting expectations. Operations staff had significant challenges with the company. The City received a partial invoice from the company for the works that was done in the amount of \$30,000. Another tender went out for line painting for just the school crossing areas and the decision was made not to move forward with that contract based on the timing. The contract was in excess of \$100,000 and we paid \$30,000. On the procurement side of this, they had references and there was nothing that alerted us that there would have been performance issues.

## **1.2 Appointment of Municipal Auditor**

### **Recommendation:**

That Council hereby accepts the Request for Proposal (RFP) for Audit Services for a five year period, 2018-2022, from MNP LLP for a total of \$467,298; and further

That Council hereby authorizes the appointment of MNP LLP as the City's external auditor for a five year period commencing January 1, 2018; and further

That three readings be given to a by-law to appoint an Auditor for the Corporation of the City of Kenora.

## **1.3 All Nations Health Partners Committee Appointment**

### **Recommendation:**

That Council hereby appoints Councillor Dan Reynard to the All Nations Health Partners replacing Councillor Louis Roussin for a term to November 30, 2018.

## **1.4 Joint Elections Audit Compliance Committee**

### **Recommendation:**

That Council gives three readings to a Joint Compliance Audit Committee Terms of Reference for the 2018-2022 Term of Council; and further

That this regional joint committee includes partnerships with the Cities of Dryden and Kenora; the Municipalities of Machin, Red Lake and Sioux Lookout; and the Townships of Ear Falls, Ignace and Pickle Lake.

## **1.5 December Council Meetings**

### **Recommendation:**

That Council hereby establishes the December 2018 meeting calendar for the new Council as December 11, 2018 Committee of the Whole at 9:00 a.m. and December 18, 2018 Council at 12 noon; and further

That the 2019 meeting calendar will be presented to Council at the December Committee of the Whole meeting for their consideration.

### **1.6 Boards & Committees Review**

Council discussed the Boards and Committees and the following recommendations were made:

- Under Rat Portage Common Ground and Tunnel Island Common Ground, they are one in the same. One can be removed
- The Substance Abuse and Mental Health Task Force – should reflect staff on the committee
- The Lake of the Woods Museum Board, due to the Museum Art Gallery, are looking at expanding the Board so we may need to review with the new Council
- The BIZ seems to struggle and it appears to be just the executive that attends the meetings. It may be worth a discussion to expand to encourage more attendance and involvement.
- The Kenora Age Friendly Committee is not a Committee of Council but they request a member of Council to participate on their committee.
- Rory has recently joined the Seniors Coalition as a member upon their request so that committee should be included.

Heather will break out the listings which are official Committees of Council and which ones are requests from the public for members of Council or staff to sit on Committees.

The Kenora Airport Authority is going to see some big changes with the new airport and hopefully the next Council will send a rep to the Airport Authority.

Mayor Canfield referenced the MNR – LCC Committee. This is a committee where we have been on and off at the table. Dave is probably going to stay on that committee as a general member of the public. Mayor Canfield noted that if there is no one who wants to sit on it, he will be staying on as a community member and can represent Council. They recently had an independent audit and there was good feedback from them and they noted that they are one of the smartest, most functional LCC committees in the province. The membership is very knowledgeable and is good for the new District Manager. He doesn't have a forestry background so it is good that he has a good committee with a lot of knowledge.

### **1.7 Power of Entry Bylaw**

#### **Recommendation:**

That Council gives three readings to a new Power of Entry Bylaw for the City of Kenora.

## 2. Fire & Emergency Services

**No Reports.**

## 3. Operations & Infrastructure

### 3.1 Traffic Amendment – West Bay Road South Side

**Recommendation:**

That Council authorizes an amendment to the City of Kenora Traffic Regulation By-law Number 180-2015 to include changes to Schedule "B" – No Parking – Tow Away Zone for the south side of West Bay Road, to remove the No Parking restriction; and further

That three readings be given to an amending by-law for this purpose.

**Discussion:** It was suggested that temporary signs need to be placed for special events by the bylaw staff.

### 3.2 Wauzhushk Onigum Servicing Letter of Intent

**Recommendation:**

Whereas Anishinabe of Wauzhushk Onigum has been under a boil water advisory for several years now; and

Whereas the Government of Canada has committed to end all long-term drinking water advisories on public water systems on reserve by March 2021, and through Budget 2016 has identified funding within the Federal budget to be used for this purpose; and

Whereas Anishinabe of Wauzhushk Onigum has been able to secure a commitment from the Government of Canada to fund a connection to the City of Kenora's Water Distribution and Wastewater Collection systems; and

Whereas the City of Kenora's Water Treatment Plant and Wastewater Treatment Plant have sufficient capacity to provide these services to Anishinabe of Wauzhushk Onigum and its residents; and

Whereas Anishinabe of Wauzhushk Onigum and the City of Kenora wish to continue to work together to improve relationships between our two communities and quality of life for all residents, including recognizing the importance of both safe drinking water and being stewards of the environment; and

Whereas the City of Kenora water and wastewater systems, including treatment plants, operate as a user pay system, and do not rely on property taxes from City of Kenora residents; and

Whereas the City is mandated to meet provincially legislated requirements in operating its water and wastewater systems; and

Whereas Anishinabe of Wauzhushk Onigum is federally regulated;

Now Therefore, Let it be Resolved That the City of Kenora is committed to entering into a mutually acceptable agreement between Anishinabe of Wauzhushk Onigum and the City of Kenora to provide potable water and wastewater treatment services; and

That this agreement shall be negotiated fairly between the parties, based on the following principles:

- The Government of Canada is committed to paying 100% of the full costs of the installation of these services to Anishinabe of Wauzhushk Onigum;
- Anishinabe of Wauzhushk Onigum and / or their representatives shall obtain any and all required Provincial approvals prior to any connection to the City of Kenora's water and wastewater systems, as well as ensure any ongoing requirements are maintained;
- The City of Kenora shall continue to operate the City water and wastewater systems, up to the point of demarcation for services to Anishinabe of Wauzhushk Onigum;
- Anishinabe of Wauzhushk Onigum shall be responsible for all manpower and costs associated with the safe operation of the new water and wastewater system constructed for the purposes of providing services to residents of Wauzhushk Onigum beyond the City of Kenora demarcation points, including though not limited to ongoing operating, repairs, maintenance and capital programs as appropriate;
- The new servicing installed shall be designed in accordance with City of Kenora requirements, and shall include any and all measures necessary to prevent cross contamination with the City water distribution systems and any mitigation and / or monitoring requirements necessary to minimize the potential for wastewater spills;
- Anishinabe of Wauzhushk Onigum shall be responsible to pay the appropriate fees to the City related to the provision of potable water and the collection and treatment of wastewater in recognition that the City of Kenora runs these services as user pay systems;
- An appropriate communications protocol for providing notice and updates between the parties shall be formalized;
- This agreement shall also include any and all provisions normally considered within this type of servicing agreement, including but not limited to the duration of the agreement and conditions for the continued provision of services by the City of Kenora to Anishinabe of Wauzhushk Onigum;

and further

That this agreement may also consider opportunities for partnering between Anishinabe of Wauzhushk Onigum and the City of Kenora, including but not limited to:

- The opportunity of a mentorship program for Anishinabe of Wauzhushk Onigum employees working for the water and sewer system with the appropriate City staff;
- The sharing of information, including appropriate plans and studies, written for the purpose of ensuring compliance with the provincial legislation governing the municipal water and wastewater operations;

and further

That Council hereby authorizes Mayor David Canfield to sign a letter of intent to Anishinabe of Wauzhushk Onigum and Indigenous Services Canada based on the provisions as contained within this resolution.

**Discussion:** This is something that has been discussed for several years with Wauzhushk Onigum and the Federal Government has come forward to identify that clean safe drinking water on all First Nations is a priority and funding is available to move the project forward. This is a long time coming and the partnership will be positive. Wauzhushk Onigum will be responsible for billing their residents, we will bill them to their line and they will be responsible for the service to the residents after that. They are Federally regulated and we are Provincially

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regulated and therefore Wauzhushk Onigum would be responsible for handling the system after that. This is a letter of intent and there is a lot of work that still needs to be done before the servicing actually takes place.

## **4. Community & Development Services**

### **4.1 Coney Island Park Contract**

#### **Recommendation:**

That Council hereby accepts the Coney Island Park Contract from Jennifer Schott in the amount of \$13,500.00 + HST each year for the years 2019, 2020 and 2021; and further

That Council gives three readings to a by-law to authorize the three year Coney Island Park and Store Maintenance Contract with Jennifer Schott.

### **4.2 Keewatin Public Works Yard Land Lease Opportunity**

#### **Recommendation:**

That Council hereby approves staff to continue discussions in accordance with the City Sale and Other Disposition of Land Policy #PP 4-1 for the property known as Keewatin Public Works yard located at 80 Boatlift Road; and further

That if the terms of an agreement are in accordance with City Policy #PP 4-1 the proposal be authorized by the CAO to execute a lease agreement.

### **4.3 Funding Application for a Growth Mgmt & Vacant Land Supply Analysis**

#### **Recommendation:**

That Council of the City of Kenora approves an application to the Rural Economic Development (RED) Program for the delivery of a Growth Management and Vacant Land Supply Analysis; and further

That the City of Kenora confirms its financial commitment of up to \$20,000 for the project; and further

That Council hereby approves any cost overruns associated with the project

### **4.4 KRC Concession Contract**

#### **Recommendation:**

That Council hereby receives the proposal for food and beverage services for the Kenora Recreation Centre from Chad Gropp; and further

That Council gives three readings to a bylaw authorizing an agreement between the Corporation of the City of Kenora and Chad Gropp for the purpose of Food and Beverages Services at the Kenora Recreation Centre for the term of October 1, 2018 to August 31, 2021 in the amount of \$500 per month (October-April), and \$50 per operational day beyond the ice season (May-September) for a three year term.

## **F. Proclamations**

Mayor Canfield then read the following proclamations:

- ✓ International Peace Day – September 21
- ✓ Public Rail Safety Week – September 23-29

## **G. Other**

- Councillor Reynard reminded the public about Community Safety Night tonight from 4-7
- Councillor McMillan reminded the public about the Terry Fox Run this Sunday, September 16th

## **H. Next Meeting**

- Tuesday, December 11 , 2018

## **I. Adjourn to Closed**

**Resolution #2 - Moved by Councillor R. McMillan, Seconded by Councillor R. Lunny & Carried:-**

That Council now adjourn to a closed session at 10:02 a.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, Council gives authorization to move into a closed session to discuss items pertaining to the following:-

### **i) Personal Matter about an Identifiable Individual (1 matter)**

## **J. Reconvene to Open Meeting**

Council reconvenes to the open session at 11:50 a.m. with no reports from its closed session.

## **Public Zoning Bylaw Meeting D14-18-05/1053 Lakeview Drive:**

### **Recommendation:**

That the Application for Zoning By-law Amendment, D14-18-05, 1053 Lakeview Drive, be approved, to exempt the subject property which is zoned Heavy Industrial (MH) from certain provisions; and further

That relief is granted from the lot area minimum requirement to allow for creation of one new lot with both the retained portion (approximately 0.97 ha) and the new lot (approximately 0.28 ha), being less than the required lot area for an unserviced lot zoned MH. Permitted use of the property will be limited to existing uses which include industrial/commercial barging, marine transportation depot and contractor services, as site specific provisions.

## **K. Close Meeting**

Meeting adjourned at 11:51 a.m.